



KWAZULU-NATAL PROVINCE

TRANSPORT
REPUBLIC OF SOUTH AFRICA

CALL FOR EXPRESSION OF INTEREST(EOI) TO PARTICIPATE IN THE CONTRACTOR DEVELOPMENT PROGRAMME IN THE PROVINCE OF KWAZULU NATAL FOR A PERIOD OF 3 YEARS (36 MONTHS)

CONTRACT No.: ZNB01227/00000/00/HOD/GEN/21/T

Company Name :.....

Central Supplier's Database (CSD) No. MAAA

**This Expression of Interest (EOI) closes at 11h00 on Friday 28 July 2023 at
KwaZulu Natal Department of Transport, 172 Burger Street, Pietermaritzburg,
3201**

NO LATE SUBMISSIONS WILL BE CONSIDERED

Issued by:

The Department of Transport
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**PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF TRANSPORT**

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SECTION A

PART E1: SUBMISSION PROCEDURES

PLEASE NOTE:

Any appeals regarding the award of this bid should be lodged within 5 working days from the date of the publication of bid results in the which is published every week on Friday and may be downloaded from the website, [e-tenderportal /www.kzntransport.gov.za](http://e-tenderportal/www.kzntransport.gov.za), (select platforms that is available for publication)

The publication is also published in the following platforms, www.tenderbulletin.gov.za www.cidb.org.za/.

The address provided for the lodging of appeals is:

The Chairperson
Bid Appeals Tribunal
Private Bag X9082
Pietermaritzburg
3200

FAX NO.: 033 897 4501



E1.1 NOTICE AND INVITATION TO SUBMIT AN EXPRESSION OF INTEREST

ZNB NO.: CALL FOR EXPRESSION OF INTEREST (EOI) FOR CONTRACTORS TO PARTICIPATE IN THE CONTRACTOR DEVELOPMENT PROGRAMME (CDP) IN KZN FOR A PERIOD OF 3 YEARS

The KwaZulu Natal Department of Transport invites contractors with an interest in road construction, rehabilitation and maintenance to respond to the Expression of Interest for the Contractor Development Programme. The duration of the Contractor Development Programme (CDP) will be for a period of Three (3) Years.

The CDP is targeting construction industry contractors who are registered with the CIDB in the grading designations 1 to 3 in the Civil Engineering (1CE to 3CE) Class of Work. The successful selected contractors will compete among themselves within their CIDB grading designation. The contractors will be required to meet the following compulsory requirements:

- ✓ Active Central Supplier Database (CSD) Registration
- ✓ Active in CIDB registration as Grade 1 CE, 2CE and Grade 3 CE only
- ✓ No employees from Public Service, State Owned Enterprises or Parastatals will be allowed to submit Expression of Interest

Expression of interest (EOI) documents must be dropped off at the bid box by the closing date and time and must be clearly marked as per the details provided in Clause D.2.7 of the Submission Data. The Tender box is located at the offices of the KZN Transport (Head Office), 172 Burger Street, Pietermaritzburg, 3201.

A Clarification Meeting is not applicable

Free download of the EOI documents will be available on the www.kzntransport.gov.za and www.etenders.gov.za website and must be downloaded.

Queries relating to this EOI may be addressed to: Ms Manely Cebekhulu & Ms Nomusa Ndlovu telephone no. (033) 355 8011 or 8074, fax no. (033) 355 8775, e-mail address: Nomusa.Ndlovu@kzntransport.gov.za and Manely.Cebekhulu@kzntransport.gov.za

The closing time for receipt of tender documents is 11h00 on Friday 28 July 2023 at KZN Department of Transport, 172 Burger Street, Pietermaritzburg, 3201 (Head Office)

Telegraphic, telephonic, telex, facsimile, electronic, e-mailed and late documents will not be accepted.

SUBMISSION DATA

The conditions for the Call for Expressions of interest are the Standard Conditions for the calling for Expressions of Interest as contained in Annex D of the Construction Industry Development Board Standard for Uniformity in Engineering and Construction Works Contracts, published in Government Gazette No. 42622, dated 8 August 2019.

The Standard Conditions for the Calling of Expression of Interest make several references to the Submission Data which specifically applies to this EOI. The Submission Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions for the Calling of Expression of Interest. Each item of Submission Data given below is cross-referenced to the relevant clause in the Standard Conditions for the Calling for the Expression of Interest.

D.1 GENERAL

<p>D.1. Actions</p>	<p>D.1.1.1 The employer and each respondent submitting an expression of interest shall comply with these conditions for calling for expressions of interest. In their dealings with each other, they shall discharge their duties and obligations as set out in D.2 and D.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anti-competitive practices.</p> <p>D.1.1.2 The employer and the respondent and all their agents and employees involved in the submission process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Respondents shall declare any potential conflict of interest in their submissions.</p> <p>The Employer's Agent is:</p> <p>Name of the firm: KZN Department of Transport Contact person: Ms N Cebekhulu / Ms N. Ndlovu Telephone: (033) 355 8011 Fax: (033) 355 8775 Email: Nomusa.Ndlovu@kzntransport.gov.za or Manely.Cebekhulu@kzntransport.gov.za</p> <p>Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.</p> <p>Note:</p> <p>1): <i>A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.</i></p>
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2) *Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty which would in any way affect any decisions taken.*

D.1.1.3 The respondent shall not make a submission without having a firm intention and the capacity to proceed with the next stage of the procurement process.

D.1.2
Supporting
documents

The documents issued by the employer for the purpose of obtaining expressions of interest are listed below.

PART E1: SUBMISSION PROCEDURE

E1.1 Notice and Invitation to submit an expression of interest

E1.2 Submission Data

PART E2: RETURNABLE DOCUMENTS

E2.1 List of Returnable Documents

E2.2 Submission Schedules

E3 Indicative Scope of Works

(a) "General Conditions of Contract for Construction Works, Third Edition (2015)" issued by the South African Institution of Civil Engineering (abbreviated title 'General Conditions of Contract 2015' – 'GCC 2015'). This document is obtainable separately and Respondents shall obtain their own copy.

(b) 'Standard Specifications for Road and Bridge Works for South African Road Authorities (Draft Standard) (October 2020). This document is obtainable separately and Respondents shall obtain their own copy.

(c) 'Occupational Health and Safety Act No. 85 of 1993', 'Occupational Health and Safety Amendment Act No. 181 of 1993', and the 'Construction Regulations, 2014' (Government Notice No. R. 489 published in Government Gazette No. 40883 of 2 June 2017,). These documents are obtainable separately and Respondents shall obtain their own copies.

(d) 'Construction Industry Development Board Act No. 38 of 2000' as amended and the 'Regulations in terms of the Construction Industry Development Board Act No. 38 of 2000' (Government Notice No. R. 692 published in Government Gazette No. 26427 of 9 June 2004, as amended). These documents are obtainable separately and Respondents shall obtain their own copies.

In addition, Respondents are advised, in their own interest, to obtain their own copies of any other relevant Acts, Regulations and Standards referred to in this document.

<p>D1.3 Interpretation</p>	<p>D.1.3.1 The submission data and additional requirements contained in the submission schedules that are included in the returnable documents are deemed to be part of these conditions for the calling for expressions of interest.</p> <p>D.1.3.2 For the purposes of these conditions for the calling for expressions of interest, the following definitions apply:</p> <p>a) conflict of interest means any situation in which:</p> <p style="padding-left: 40px;">i. <i>someone in a position of trust has competing professional or personal interests which make it difficult to fulfil his or her duties impartially.</i></p> <p style="padding-left: 40px;">ii. <i>an individual or tenderer is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit.</i></p> <p style="padding-left: 40px;">iii. <i>incompatibility or contradictory interests exist between an employee and the tenderer who employs that employee.</i></p> <p>b) corrupt practice means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process; and</p> <p>c) fraudulent practice means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels.</p>
<p>D1.4 Communication and employer's agent</p>	<p>Each communication between the employer and a respondent shall be to or from the employer's agent only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a respondent. The name and contact details of the employer's agent are stated in the submission data.</p>

D.2 RESPONDENTS' OBLIGATIONS

<p>D2.1 Eligibility</p>	<p>Only those respondents who are registered with the Construction Industry Development Board (CIDB),</p> <p>Submit an expression of interest only if the respondent complies with the criteria stated in the submission data and the respondent, or any of his/her principals, is not under any restriction to do business with the employer.</p> <p>NB: Joint Ventures will not be eligible to have their submissions evaluated.</p> <p><u>CDP Candidates' Selection Criteria</u></p> <ul style="list-style-type: none"> • Active Contractors (CIPC Confirmation) <p>All the contractors to be considered must be active, meaning that they must not be dormant. They</p>
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must be registered and in good standing for not less than three (3) years.

- **CIDB Registration (Act 38 of 2000)**

The contractor must be registered with the Construction Industry Development Board (CIDB), with the relevant grading designation and class of works. The targeted grading is Grades 1 CE ,2CE and 3 CE.

- **Full-time participation in the programme**

The contractors must be willing to participate in the programme on a full-time basis, as opposed to being part-time, for them to make success of the CDP interventions. The candidates must be willing to enter into full-time compulsory training development programme towards a Construction Contractor NQF qualification. This means that if the contractor does not have time to be part of the programme, he/she will not be allowed to be part of the programme.

Bidders will not be allowed to undertake any other work whilst they are enrolled on the CDP. If it is found that Bidders are undertaking other work, then they shall be disqualified from the CDP.

Civil Servants / public sector / State Owned Enterprise employees

Since the purpose of the programme is to develop contractors who are actively involved in the construction industry, the programme will not accept companies that are owned, managed or controlled by Civil Servants, even if they have the necessary permission from their respective Heads of Departments or Organs of State. In this case, reference is being made to all people who work for SOEs, parastatals / public entities, municipalities, provincial or national departments or institutions.

Fronting Individuals or Entities

Individuals who are found to be fronting for other entities or individuals will be disqualified from participating in this programme. This also applies to fronting by either men or women for other individuals or entities.

Geographic targeting of CDP candidates

The Contractors will be considered for selection based on the geographic area where their company operations are based.

Demographic targeting for Entry

The designated groups will be Grades 1 CE ,2CE and 3 CE Contractors only.

Geographic equity

The CDP will also ensure that there is a geographic equity in the selection of contractors to participate in the CDP. This implies that the Department will consider an equal number of contractors per District are selected in order to ensure that there is geographic equity in the allocation of contractor training opportunities for all the people who have shown interest in the programme.

D2.2 Cost of submissions	Accept that the employer will not compensate the respondent for any costs incurred in the preparation and delivery of a submission.
D 2.3 Check documents	Check the submission documents on receipt, including pages within them, and notify the employer of any discrepancy or omission.
D2.4 Acknowledge addenda	Acknowledge receipt of addenda to the submission documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the submission data, in order to take the addenda into account.
D2.5 Seek clarification	Request clarification of the submission documents, if necessary, by notifying the employer at least five (5) working days before the closing time stated in the submission data.
D2.6 Making a submission	D.2.7.1 Expressions of interest shall be submitted as an original hard copy. Under no circumstances whatsoever may the expressions of interest forms be retyped or redrafted. Photocopies of the original expressions of interest documentation may be used, but an original signature must appear on such photocopies.
	D.2.7.2 The Employer's address for delivery of expressions of interest and identification details to be shown on each expression of interest offer package are: Location of Tender Box: KZN TRANSPORT DISTRICT OFFICES (Cost Centre) Identification Details: CALL FOR EXPRESSION OF INTEREST TO PARTICIPATE IN THE CONTRACTOR DEVELOPMENT PROGRAMME IN THE PROVINCE OF KWAZULU NATAL FOR A PERIOD OF 3 YEARS (36 MONTHS) CONTRACT No.: ZNB01227/00000/00/HOD/GEN/21/T
	D.2.7.3 Accept that the employer shall not assume any responsibility for the misplacement or premature opening of the submission if the outer package is not sealed and marked as stated.
D.2.8 Information and data to be completed in all respects	Accept that submissions, which do not provide all the data or information requested completely and, in the form, required, may be regarded by the employer as non-responsive.
D.2.9 Closing time	Ensure that the employer receives the submissions at the address specified in the submission data not later than the closing time stated in the submission data. Proof of posting shall not be accepted as proof of delivery. The employer shall not accept submissions submitted by telegraph, telex, facsimile or e-mail, unless stated otherwise in the submission data. Accept that, if the employer extends the closing time stated in the submission data for any reason, the requirements of these conditions for expressions of interest apply equally to the extended deadline. The closing time for submission of expression of interest is:

	11h00 on Friday, 28 July 2023.
D.2.10 Clarification of submission	Provide clarification of a submission in response to a request to do so from the employer during the evaluation of submissions.

D.3 Employer's undertakings

D.3.1 Respond to clarification	Respond to a request for clarification received up to five (5) working days before the submission closing time stated in the submission data and notify all respondents who attended the clarification meetings, if any, of those responses.
D.3.2 Issue Addenda	If necessary, issue addenda that may amend or amplify the submission documents to each respondent during the period from the date of the calling for expressions of interest until seven (7) working days before the closing time for submissions stated in the submission data. If, as a result, a respondent applies for an extension to the closing time stated in the submission data, the employer may grant such extension and shall then notify it to all respondents.
D.3.3 Late submissions	Unless otherwise stated in the submission data, return submissions received after the closing time stated in the submission data, unopened, (unless it is necessary to open a submission to obtain a forwarding address), to the respondent concerned.
D.3.4 Opening of submissions	D.3.4.1 Record the name of each respondent whose submission is opened and acknowledge receipt of each submission. The time and location for opening of the expressions of interest submissions are: 11h00 on Friday, 28 July 2023 or viewed on departmental website when published
	D.3.4.2 A bid closing register will be published on the KZNDOT Website within seven (7) calendar days after the closing date.
D.3.5 non-disclosure	Not disclose to respondents, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of submissions until after the evaluation process is complete.
D.3.6 Grounds for rejection and disqualification	Determine whether there has been any effort by a respondent to influence the processing of submissions and instantly disqualify a respondent if it is established that he/she engaged in corrupt or fraudulent practices. The conditions under which the EOI submissions can be rejected and disqualified include, but not limited to the following: <ul style="list-style-type: none"> (a) Tender Defaulters Register - the Tenderer or any of its principals is <u>not</u> listed on the register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector. (b) Abuse of the SCM System - the Tenderer has <u>not</u> abused the Employer's Supply Chain Management System and has <u>not</u> been given a written notice to the effect that he has failed to perform on any previous contract. (c) Declaration - the Tenderer has indicated and declared whether or not a spouse, child or parent of the Tenderer is in the service of the State.

	<p>(d) Fraud and Corruption - the Employer is satisfied that the Tenderer or any of his principals have <u>not influenced</u> the EOI offer and acceptance by the following criteria:</p> <ul style="list-style-type: none"> (i) having offered, promised or given a bribe or other gift or remuneration to any person in connection with the obtaining of this opportunity to participate in the CDP; (ii) having acted in a fraudulent or corrupt manner in obtaining this opportunity to participate in the CDP; (iii) having approached an officer or employee of the Employer or the Employer's Agent with the object of influencing the award of an opportunity to participate in the CDP; (iv) having entered into any agreement or arrangement, whether legally binding or not, with any other person, firm or company to refrain from submitting an EOI for this Project; <p>The Employer may, in addition to using any other legal remedies, repudiate the offer and acceptance and declare the EOI Process invalid should it have been concluded already.</p>
<p>D.3.7 Test for responsiveness</p>	<p>Determine, on opening and before detailed evaluation, whether each submission received: a) meets the requirements of these conditions for the calling for expressions of interest; b) has all the substantive provisions properly and fully completed and signed, and c) is responsive to the other requirements of the call for expressions of interest.</p> <p>The following criteria and evaluation steps shall be used in the selection of respondents.</p> <p>Educational Qualification</p> <p>The minimum educational qualification of the owner of the company/entity must be Grade 12 or equivalent qualification (NQF Level 4)</p> <p>Experience of the contracting entity</p> <p>The entity must have been in existence for a period of not less than 3 years. The following must also be submitted by the contracting entity:</p> <ul style="list-style-type: none"> • Total Value of work carried out by the entity in the last three years <p>The applicant must indicate the value of construction or maintenance works carried out to date (with supporting documents from client bodies – Final Approval Certificates/ Completion Certificates).</p> <ul style="list-style-type: none"> • The value of the biggest project implemented by the entity in the last three years <p>The applicant must indicate the value of the biggest construction or maintenance works carried out to date (with supporting documents from client bodies - Final Approval Certificates/ Completion Certificates).</p> <ul style="list-style-type: none"> • Experience of Principal / Owner of the contracting entity <p>The Contractor Development Programme targets people who will have the best chance of succeeding as small contractors. The following characteristics of applicants will therefore count in their favour in the selection</p>

process:

- ✓ Experience of the applicant / owner of the contracting entity in the construction or contracting sector;
- ✓ Experience in owning / managing a business; and
- ✓ Personal qualification of the owner of the contracting entity.

Supporting documentation in the form of a detailed CV to be submitted for Grade 1CE, 2 CE and 3 CE.

The Selection Process can be structured in the following stages:

Step 1: Administrative Compliance

- a) Returnable Schedules required for EOI evaluation purposes
- b) Other schedules and affidavits that will be incorporated into the contract
- c) Confirm compliance with all the requirements of the Expression of Interest (EOI);
- d) Determine whether or not EOI offers are responsive; and
- e) Reject all non-responsive EOI which will not proceed to next stage for further evaluation

Therefore, the following shall form part of the Returnable Schedules:

- a) Certificate of Attendance at Compulsory Clarification / Briefing Meeting
- b) Record of Addenda to EOI Documents (if any)
- c) Compulsory Enterprise Questionnaire
- d) Certificate of Authority to submit the EOI
- e) Experience of the Applicant
- f) Active Registration with CIDB under the CE, SB class of work
- g) Proof of company registration with CIPC / CIPRO
- h) Proof of Registration with the CSD
- i) Valid tax clearance certificate from SARS
- j) Valid letter of "Good Standing" for the Compensation Fund (Only applied to grade 2CE and 3CE only, not applied to grade 1 CE)
- k) Applicant's Banking Details (letter of confirmation of Bank Account)
- l) Detailed CV and Certified Copy if an Identity Document (ID)

All contractors who passed the first stage will be further assessed for Stage 2 points allocation for the contractor rating. Tenderers scoring 25% and above of the functionality (contractor rating) score will qualify for further evaluation

Step 2: Contractor Rating

In this stage 80 points will be allocated for Contractor Rating using Financial Upgrade Rating and Competence Rating:

- a) Competency (Qualifications and Experience)**
- b) Financial Upgrading Rating (Best Turnover, Largest Contract & Available Capital)**

Step 2a): Contractor Competence (Qualifications and Experience)

- a) The contractor must be assessed to determine their level of competence, as outlined in the Requirements and Guidelines for CIDB Contractor Competence Accreditation.
- b) The competence assessment can be done in terms of formal qualifications and experience requirements, or in terms of the requirements for an external competence assessment undertaken by a CIDB recognized external Competence Assessment Panel.
- c) The table below outlines the required competencies per grade and class of works.

Table 1: Contractor competency assessment

Category	Grade	NQF Level	Minimum Qualifications Required	Minimum Experience
CE: Civil Engineering; SB	1 to 3	4	National Certificate with mathematics literacy; or Industry recognized CETA accredited training programme; or RPL Assessment by CIDB or any institution approved by the Department of Education	Three (3) years of company operating in the construction space / three (3) years of individuals' experience

Once the contractors' competence has been determined, contractors will be rated as indicated in the table below for assessing their suitability for enrolment into the CDP. The competency assessment will then also be used for evaluating the mentoring and training requirements of contractors that are enrolled within a CDP.

Table 2: Minimum qualifications requirements

Description	Rating
Contractor possessing the required qualifications and minimum experience	2
Contractor possessing the minimum experience but without the required qualification	1
Contractor possessing the required qualification but without the minimum experience	0
Contractor without the required qualification and experience	-1

c) Step 2b) Financial Upgrading Rating (Best Turnover, Largest Contract & Available Capital)

Activity 1: Financial upgrading factor

The contractor will be assessed to determine a financial upgrading factor and to measure how close the contractor is to upgrading to the next grade designation.

The financial upgrading factor is determined in line with the requirements of the CIDB Register of

Contractors based on the following:

- Best annual turnover;
- Largest contract; and
- Available capital as indicated in the table on the following page (based on the current CIDB requirements).

- Criteria for Grade 2 contractors not to include financials as per CIDB latest amendments

Table 3: Grading and upgrading criteria

Grade	Upper limit of tender value range	Best annual turnover (over 2 years)		Largest contract in the last 5 years (% of the TVR)		Available capital (% of the TVR)	
		Turnover	Rating	Value	Rating	Amount	Rating
2	R1 000 000	R 1 000 000	2	R 500 000	2	R 100 000	2
		R 750 000	1	R 383 333	1	R 75 000	1
		R 500 000	0	R 266 666	0	R 50 000	0
		R 250 000	-1	R 150 000	-1	R 25 000	-1
		R 1 000 000	2	R 500 000	2	R 100 000	2

Once the rate for each area has been determined, the client should allocate an overall financial upgrading

factor rating using the following formula:

$$\frac{\text{Best annual turnover} + \text{largest contract} + \text{available capital}}{3} = \text{Overall financial upgrading factor rating}$$

Activity 2: Contractor Rating

The financial upgrading factor rating can be cross referenced against the contractor's competence rating to identify the contractors which are close to upgrading to the next grade designation but require assistance on competency. A score of 20, 40, 60 or 80 out of a maximum of 80 is then given to contractors that fall within the highlighted areas as shown in the following table:

Table 4: Assessment rating for qualifications

Grade 2 – 3 Financial Upgrading Rating	Competence Rating			
	-1 -No Qualifications/ Experience	0- Qualifications / No Experience	1 Experience & No Qualification	2 Experience & Qualifications
2 Very close	0	0	0	0
1 Close	0	80	60	0
0 Far	0	40	20	0
-1 Very far	0	0	0	0

Step 3: Socio-Economic Goals

The selection process for the contractors will give preference to enterprises with Historically Disadvantaged Individual equity ownership which have Women, persons with disabilities and Youth ownership. Therefore, contractors will be scored out of a maximum of 20 points for socio-economic goals. The table below depicts how the socio-economic goals will be determined and scored.

Table 5: Scoring for Socio Economic Goals

Assessment Steps	Distribution of Points
Goal	Points
PE Status	2
Locality	2
51% owned by black women	4
51% owned by black youth	6
51% owned by black military veterans	2
51% owned by black people with disabilities	4
Total =	20

Step 4: Conducting Verifications

- ✓ The verifications will be done for compliance purposes.
- ✓ Once verifications/compliance done: Combine Contractor Rating, Socio-Economic Goals
- ✓ Rank contractors based on combined points, from the highest to the lowest points received.
- ✓ A minimum determined score will be obtained for the overall score awarded score In order for a contractor to be selected for contractor development
- ✓ Select contractors based on the number required in each District Municipality;
- ✓ Remaining contractors may participate in other opportunities provided by the Department, e.g. CPGs, etc.

The following is an Example of how the respondent will be Evaluated for entry to CDP as per below information and tables:

- ✓ The contractor rating is out of 80), and
- ✓ Socio-economic objectives is out of 20.

Table 6: Evaluation for entry to CDP

Tenderer	Competence		Largest Contract		Contractor Rating	Socio-Economic	
	Qualification	Operating/ Experience	Rating	Amount		Points	Goals
Tenderer A	Bachelor of Engineering Degree	3 Years	2	R600 000,00	2	14	W & Y & PE& L
Tenderer B	Grade 11	3 Years	1	R400 000,00	1	10	W & Y
Tenderer C	Grade 12	2 Years	0	R270 000,00	0	14	W & Y & D
Tenderer D	Grade 11	1 Year	-1	R160 000,00	-1	14	W & Y
Tenderer E	Grade 12	2 Years	0	R420 000,00	1	10	W & MV&PE& L

- The contractor will be allocated points for:
 - ✓ contractor rating (out of 80);
 - ✓ socio-economic objectives (out of 20);
- The points achieved by the contractors will be multiplied to the weighting factors and added together to determine total score awarded per contractor.

Step 5: Final Selection

- Finally, the contractors will be ranked from the highest score to the lowest score and the cut-off point is determined by the number of contractors targeted and budget availability.

Table 7: Summary of the combined Evaluation points for CDP Contractors

CDP Applicants	Contractor Rating	Socio Economic Goals (20)	Total points (100)	Rank
	Total Points= 80	TP=20		
Applicant A	0	14	14	4
Applicant B	60	10	70	2
Applicant C	40	14	54	3
Applicant D	0	14	14,00	4
Applicant E	80	10	90,00	1

D.3.8 non-responsive submissions	Reject all non-responsive submissions.
D.3.9 Evaluation of responsive submissions	<p>D.3.9.1 Appoint an evaluation panel of not less than three persons. Evaluate submissions using the evaluation criteria established in the submission data.</p> <p>D.3.9.2 Notify the respondents of the outcome of the evaluation process within two (2) weeks of the evaluation report being accepted by the employer.</p>
D.3.10 Provide written reasons for actions taken	Provide upon request written reasons to respondents for any action that is taken in applying these conditions but withhold information which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of respondents or might prejudice fair competition between respondents.

SOCIO ECONOMIC GOALS

The table below the Department will promote the targeted designated groups to ensure the availability of the economic opportunities.

The specific goals allocated points in terms of this application	Number of points allocated
An EME which is at least 51% owned by	Socio Economic Goals Points
PE Status	2 points
Locality	2 Points
51% owned by black women	4 points
51% owned by black youth	6 points
51% owned by black military veterans	2 points
51% owned by black people with disabilities	4 points
Total	20

E2

SECTION C
RETURNABLE DOCUMENTS

PART E2: RETURNABLE DOCUMENTS

This Expression of Interest Document must be submitted as a whole. The following schedules and forms are contained in this document and are to be properly completed as required:

E.2.1 LIST OF RETURNABLE DOCUMENTS

ITEM	LIST OF RETURNABLE DOCUMENTS	TICK IF ATTACHED
E2.2.1.	INVITATION TO EXPRESSION OF INTEREST (SDB1)	
E2.2.2.	CERTIFICATE OF AUTHORITY TO SUBMIT AN EXPRESSION OF INTREST	
E2.2.3	NOTICES TO RESPONDENTS REGARDING THE COMPLETION OF FORMS.	
E2.2.4	COMPULSORY ENTERPRISE QUESTIONNAIRE	
E2.2.5	BIDDERS DISCLOSURE (SBD 4)	
E2.2.6	RECORD OF ADDENDUM TO EOI DOCUMENTS	
E2.2.7	COPIES OF QUALIFICATIONS OF THE OWNERS OF THE COMPANY	
E2.2.8	DETAILED CURRICULUM VITAE AND CERTIFIED COPY OF THE IDENTITY DOCUMENT OF THE CONTRACTOR	
E2.2.9	EXPERIENCE OF THE CONTRACTOR	
E2.3	B-BBEE VERIFICATION CERTIFICATE OR AFFIDAVIT	
E2.3.1	COPY OF CONFIRMATION LETTER OF BANK ACCOUNT DETAILS	
E2.3.2	COPIES OF THE LATEST TWO YEARS FINANCIAL STATEMENTS (FOR GRADE 2 AND GRADE 3 ONLY)	
E2.3.3	CONFIRMATION OF NATIONAL TREASURY CSD REGISTRATION	
E2.3.4	VALID TAX CLEARANCE CERTIFICATE WITH PIN	
E2.3.5	LETTER OF GOOD STANDING FOR COMPENSATION FUND(COIDA)	
E2.3.6	CONFIRMATION OF CIDB REGISTRATION (GRADES 1CE ,2CE and 3CE only)	
E2.3.7	PROOF OF RESIDENTIAL ADDRESS (FOR LOCALITY VERIFICATION PURPOSES)	
E2.3.8	INDICATIVE SCOPE OF WORKS	

NB: Failing to return the above returnable schedules/forms will invalidate the Expression of Interest

E.2.2.1 SBD1 EXPRESSION OF INTEREST

YOU ARE HEREBY INVITED TO TENDER FOR REQUIREMENTS OF THE KWAZULU-NATAL DEPARTMENT OF TRANSPORT					
BID NUMBER:	ZNB01227/00000/00/HOD/GEN/21/T:	CLOSING DATE	28 JULY 2023	CLOSING TIME:	11H00
DESCRIPTION	CALL FOR EXPRESSION OF INTEREST FOR CONTRACTORS TO PARTICIPATE IN THE CONTRACTOR DEVELOPMENT PROGRAMME (CDP) IN KZN FOR A PERIOD OF 3 YEARS				
TENDER RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Main Entrance Foyer			<i>Monday to Friday: 08:00 until 16:00</i>		
172 Burger Street			Under no circumstances must suppliers submit their Tender offers/ responses to the official whose name appears on the enquiries.		
Pietermaritzburg					
3201					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Sandile Nkala		CONTACT PERSON	Nomusa Ndlovu or Manelly Cebekhulu	
TELEPHONE NUMBER	033 355 8975		TELEPHONE NUMBER	033 355 8074/8011	
FACSIMILE NUMBER	033 355 8091		FACSIMILE NUMBER	033 355 8875	
E-MAIL ADDRESS	Sandile.Nkala@kzntransport.gov.za		E-MAIL ADDRESS	Nomusa.Ndlovu@kzntransport.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE NO:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EME & QSE) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX					

COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT REGULATIONS 2022, AND KZNDOT INTERIM PREFERENTIAL PROCUREMENT POLICY-JANUARY 2023, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. IF THE BID WAS INVITED THROUGH A CLOSE QUOTATION PROCESS; WHERE SUPPLIERS WERE SOURCED FROM CSD USING THE COMMODITY PROCESS; SUPPLIERS WHO WERE NOT INVITED WILL NOT BE CONSIDERED.
- 1.5. USE OF OMISSION IN THE DOCUMENT IS PROHIBITED, ALL CORRECTIONS MUST BE INITIALLED BY TENDERR AND USE OF CORRECTION FLUID IS PROHIBITED.
- 1.6. FAILING TO COMPLY WITH THE ABOVE REQUIREMENTS WILL RESULT IN THE BID BEING NON-RESPONSIVE.
- 1.7. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

3. COMPLIANCE AND RETURNABLES: THE FOLLOWING RETURNABLE DOCUMENTS MUST RETURNED WITH THE TENDER DOCUMENT

- 3.1 SCM APPENDIX 1 INVITATION TO TENDER (SBD1 PART A)
- 3.2 SCM APPENDIX 2 – TERMS AND CONDITIONS FOR BIDDING (SBD1 PART B)
- 3.3 SCM APPENDIX 3 – OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE
- 3.4 SBD 4 - DECLARATION OF INTEREST FORM

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....

CERTIFICATE OF AUTHORITY FOR SIGNATORY

The Respondent must indicate the enterprise status by ticking the appropriate box hereunder.

(I) SOLE PROPRIETOR	(II) CLOSE CORPORATION	(III) PARTNERSHIP	(IV) COMPANY	(V) JOINT VENTURE / CONSORTIUM	
				Incorporated	
				Unincorporated	

Note:

The following document must be attached to this form according to the status of the enterprise, in the form of a resolution authorising the signatory to sign all documents and any contract resulting therefrom on behalf of the enterprise, and **such resolution shall include a specimen signature of the signatory.**

- Cooperative: 'Resolution of the Members'
 - Close Corporation: 'Resolution of the Members'
 - Company: 'Resolution of the Board' signed by the chairperson
 - Joint Venture / Consortium: 'Resolution/agreement passed/reached' signed by the authorised representatives of the enterprises
-

E2.2.3 NOTICES TO RESPONDENTS REGARDING THE COMPLETION OF FORMS.

PLEASE NOTE THAT THIS CALL FOR EXPRESSION OF INTEREST(EOI) IS SUBJECT TO TREASURY REGULATIONS 16A ISSUED IN TERMS OF THE PUBLIC FINANCE MANAGEMENT ACT, 1999, THE KWAZULU-NATAL SUPPLY CHAIN MANAGEMENT POLICY FRAMEWORK AND THE GENERAL CONDITIONS OF CONTRACT.

1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
2. Under no circumstances whatsoever may the Expression of Interest forms be retyped or redrafted. Photocopies of the original Expression of Interest documentation may be used, but an original signature must appear on such photocopies.
3. The Respondent is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
4. Expression of Interests submitted must be complete in all respects.
5. Expression of Interests shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the Expression of Interest documents.
6. Each Expression of Interest shall be addressed in accordance with the directives in the EXPRESSION OF INTEREST documents and shall be lodged in a separate sealed envelope, with the name and address of the Respondent, the Expression of Interest number and closing date indicated on the envelope. The envelope shall not contain documents relating to any Expression of Interest other than that shown on the envelope. If this provision is not complied with, such Expression of Interests may be rejected as being invalid.
7. All EXPRESSION OF INTERESTS received in sealed envelopes with the relevant Expression of Interest numbers on the envelopes are kept unopened in safe custody until the closing time of the Expression of Interests. Where, however, an Expression of Interest is received open, it shall be sealed. If it is received without an Expression of Interest number on the envelope, it shall be opened, the Expression of Interest number ascertained, the envelope sealed, and the Expression of Interest number written on the envelope.
8. A specific box is provided for the receipt of Expression of Interests, and no Expression of Interest found in any other box or elsewhere subsequent to the closing date and time of Expression of Interest will be considered.
9. No Expression of Interest sent through the post will be considered if it is received after the closing date and time stipulated in the EXPRESSION OF INTEREST documentation, and proof of posting will not be accepted as proof of delivery.
10. No Expression of Interest submitted by telefax, telegraphic or other electronic means will be considered.
11. Expression of Interests documents must not be included in packages containing samples. Such EXPRESSION OF INTERESTS may be rejected as being invalid.
12. Any alteration made by the Respondent must be initialled. If not initialled the Respondent may be disqualified. .
13. Use of correcting fluid is prohibited
14. Expression of Interests will be opened in public as soon as practicable after the closing time of Expression of Interest.
15. Where practical, prices are made public at the time of opening Expression of Interests.

MEMBERS RESOLUTION TO BID: ZNB01227/00000/00/HOD/GEN/21/T: CDP EXPRESSION OF INTEREST

Close Corporation / Company / Partnership / Trust /Sole proprietor or sole trader Name: _____

Registration Number: _____
 _____ RESOLUTION OF THE
 DIRECTORS OF THE COMPANY etc RESOLVED that
 _____, in his/her capacity as

_____, is authorised to make applications on behalf of the Close Corporation / Company / Partnership / Trust /Sole proprietor or sole trader for: any documentation relating to the business (which is not necessarily a change of ownership). The nominated person will also have access to webpage for the business.

Signature(s) for Close Corporation / Company / Partnership / Trust/ Sole proprietor or sole trader.
(sole member still must sign this resolution)

Signature of members:

Name	Signature	Date
1. _____	_____	.
2. _____	_____	.
3. _____	_____	.
4. _____	_____	.
5. _____	_____	.
6. _____	_____	.

Specimen signature of the signatory: _____

Failure to complete, sign and date this form and failure to provide the certificate(s) in the form of resolution as described above shall result in the expressions of interest being considered non-responsive in terms of subclause D.3.8 of the Conditions for the calling of Expressions of interest and such a Expressions of interest shall be rejected.

COMPULSORY ENTERPRISE QUESTIONNAIRE

The following particulars must be furnished:

Section 1: Name of enterprise:			
Section 2: VAT registration number (if any):			
Section 3: CIDB registration number:			
Section 4: CSD number:			
Section 5: Particulars of sole proprietors and partners in partnerships			
Name*	Identity number*	Personal income tax number*	
* Complete only if sole proprietor or partnership, and attach separate page if more than three partners			
Section 6: Particulars of companies and close corporations			
Company registration number:.....			
Close corporation number:.....			
Tax reference number:.....			
Section 7: SBD 4 Declaration of Interest			
Section 8: SBD 8 Declaration of bidder's past SCM Practices			
Section 9: SBD 9 Certificate of Independent Bid Determination			
The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise:			
<ul style="list-style-type: none"> (i) authorizes the Employer to verify the tenderer's tax clearance status from the South African Revenue Services that it is in order; (ii) confirms that neither the name of the enterprise nor the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise, appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004; (iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise, has within the last five years been convicted of fraud or corruption; (iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and (v) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct. 			
Signed:		Date:	
Name:		Position:	
<i>Enterprise name:</i>			

**SECTION F
(SBD 4) BIDDER'S DISCLOSURE**

E2.2.5

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?
YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:
.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
YES/NO

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in submitting the
accompanying bid, do hereby make the following statements that I certify to be true
and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature Date
..... Position Name of bidder

***Every question must be answered individually on this form, whether a relationship is present or not:
Failure to do so will invalidate your tender/bid***

RECORD OF ADDENDUM TO EXPRESSION OF INTEREST DOCUMENTS

I / We confirm that the following communications received from the Employer or his representative before the date of submission of this tender offer, amending the tender documents, have been taken into account in this tender offer and are attached hereto.

ADDENDUM No.	DATE

Please attach to this page a complete copy of each Addendum issued.

SIGNATURE:

DATE:

(Of person authorised to sign on behalf of the Tenderer)

“Failure to complete, sign and date this form and failure to return with the tender submission a complete copy of each Addendum issued shall result in the tender being considered non-responsive in terms of subclause D.3.8 of the Conditions of Tender and such a tender shall be rejected.”

E2.2.7

SECTION H

COPIES OF QUALIFICATIONS OF OWNER OF COMPANY/ENTITY

[Copies of Qualifications of 2 owners to be attached here]

E2.2.8

SECTION I

DETAILED CURRICULUM VITAE AND CERTIFIED COPIES OF IDENTITY DOCUMENTS

[Copies of Qualifications of owners to be attached here]

EXPERIENCE OF THE CONTRACTOR

The following is a statement of work of similar nature recently successfully executed by myself / ourselves:

EMPLOYER: CONTACT PERSON AND TELEPHONE NUMBER	EMPLOYER'S AGENT: CONTACT PERSON AND TELEPHONE NUMBER	NATURE OF WORK	VALUE OF WORK (inclusive of VAT)	DATE COMPLETED OR EXPECTED TO BE COMPLETED

Attach additional pages if more space is required

SIGNATURE:

DATE:

(of person authorised to sign on behalf of the Tenderer)

E2.3

SECTION K

(Attach a copy of the B-BBEE Certificate or Affidavit)

E2.3.1

SECTION L

COPY OF CONFIRMATION LETTER OF BANK ACCOUNT DETAILS

The tenderer is required to request its bankers to issue a letter of confirmation of the Banking details of the contracting entity and confirming the date on which the account was opened and whether this is a Cheque or Savings Account.

The tenderer shall also on this Form complete in full the banking details required in each of (a) to (d) below.

(a) Name of account holder:

(b) Account number:

(c) Bank name:

(d) Contact details of banker:

Name:

Telephone Number:

E-mail address:

SIGNATURE:

DATE:

(of person authorised to sign on behalf of the Tenderer)

E2.3.2

SECTION M

**ATTACH COPIES OF THE LATEST TWO YEARS FINANCIAL STATEMENTS
(FOR GRADE 2 AND GRADE 3 ONLY)**

E2.3.3

SECTION N

CONFIRMATION OF NATIONAL TREASURY CSD REGISTRATION

(Attach a copy of the National Treasury CSD Registration confirmation)

E2.3.4

SECTION O

VALID TAX CLEARANCE WITH PIN

(Contractor to attach the Valid Tax Clearance with PIN)

E2.3.5

SECTION P

LETTER OF GOOD STANDING FOR COMPENSATION FUND (COIDA)

Attach a Valid letter of “Good Standing” for the Compensation Fund (Only applied to grade 2CE and 3CE only, not applied to grade 1 CE

E2.3.6

SECTION Q

CONFIRMATION OF CIDB REGISTRATION (GRADES 1CE,2CE AND 3CE)

(Contractor to attach the Proof of Entity Registration with the Construction Industry Development Board)

PROOF OF RESIDENTIAL ADDRESS (FOR LOCALITY VERIFICATION PURPOSES)

(The Contractor to attach the Proof of Residential Address – for the Department to determine the area where the contractor comes from in relation to the local area (Letter from local Councillor or Municipality Rates bill), The department will be verify the local address against the Central Supplier Database (CSD)

INDICATIVE SCOPE OF WORK

Department has designed a new Contractor Development Programme as management intervention wherein emerging contractors from CIDB grades 1 to 3 are to be selected or recruited through an expression of interest into the programme. This programme will provide with contracting opportunities coupled with accredited structured training and mentorship, and exit once they have successfully upgraded their grading designation to CIDB grade 6.

The new Contractor Development Programme (CDP) further aims to:

- a) Influence targeted ownership,
- b) Transformation and empower of emerging contractors,
- c) Improve contractor performance,
- d) Improvement in the quality of work produced by contractors, and
- e) Encourage contractor to upgrade in line with the upgrading plan of the new proposed contractor development programme.

The targeted number of contractors for an entry to the New Contractor Development Programme is 24 contractors per District Municipality (12: CIDB Grade 1 CE, 6: CIDB Grade 2 CE and 3 CIDB Grade 3 CE only which is equal to 24). This means the new programme target 264 contractors for all Districts of KZN Province.

The table 1 below is for the targeted number of contractors per District Municipality

Ethekwini Metro : 24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)	Ugu District : 24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)	Ilembe District : 24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)
Umgungundlovu District : 24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)	Harry Gwala District: 24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)	Uthukela District: 24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)
UMzinyathi District: 24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)	Amajuba District :24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)	Zululand District : 24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)
King Cetwayo District : 24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)	Umkhanyakude District : 24 (12 grade 1 Ce, 6 Grade 2 Ce and 3 Grade 3 Ce)	Total number for all District is 264

The successful contractors who will be selected in the programme are expected to comply with the following :

- a) All successful contractors will sign the Memorandum of Understanding with the department
- b) All successful contractors will have to have a **Public liability insurance** once there are given the project which they will be competing among themselves.
- c) All successful contractors will be expected to comply with the health and Safety standards and submit the **Health and safety plan** before they commence the project.
- d) All successful contractors will be required to undergo accredited training and skills development programme.
- e) All successful contractors will be required to comply with the rules of the Programme.
- f) All successful contractors will be required to progress to higher CIDB grades upon completion of their projects based on pre-defined CIDB upgrading criteria.
- g) All successful contractors will be required to exit the programme once they complete three years in the programme, and voluntary exit from the programme before three years will be allowed.

The scope of work for the CDP contractor covers the Civil Engineering scope of work for Contractors from Grade 1 to Grade 6. Please note that the entry point into the programme is Grades 1 to 3 CE. The summary of the indicative scope of work is covered in Table 1 below:

Table 2: Indicative Scope of Work

CIDB Contractor Grading Designations						
CIDB Grading Designation	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
Maximum Value of Contracts	R500 000	R1 000 000	R3 000 000	R6 000 000	R10 000 000	R20 000 000
Main Scope of Works	<ul style="list-style-type: none"> • Grass cutting • Cleaning of pipes, kerbs and channels • Labour-based teams • Guard rail repairs and installation • Signpost erection and repairs • kilometre post erection • Gabion installation and repairs • Crack sealing and blacktop patching • Kerb and channelling • Subsoil drain installation • Road stud installation • All drainage works 	<ul style="list-style-type: none"> • Construction and Maintenance of Roads 	All grade 2 scope: <ul style="list-style-type: none"> • Minor/Major Structures 	Construction and Maintenance of Roads All grade 3 scope: <ul style="list-style-type: none"> • Minor/Major Structures 	Construction and Maintenance of Roads All grade 4 scope: <ul style="list-style-type: none"> • Minor/Major Structures 	Construction and Maintenance of Roads All grade 5 scope: <ul style="list-style-type: none"> • Minor/Major Structures

	<ul style="list-style-type: none">• All other grade 1 projects					
--	--	--	--	--	--	--

